# Ideation Phase Brainstorm & Idea Prioritization

Date: 28 June 2025  
Team ID: LTVIP2025TMID28676  
Project Name: Optimizing Role-Based Access and Task Workflows  
Maximum Marks: 4 Marks

## Step-1: Team Gathering, Collaboration and Select the Problem Statement

Selected Problem:  
“Lack of structured roles and access leads to confusion and delays in task management and progress tracking.”

## Step-2: Brainstorm, Idea Listing and Grouping

Ideas Generated:  
- Define roles: Project Manager, Team Member  
- Use ServiceNow groups for grouping users  
- Implement ACLs for task visibility and actions  
- Introduce task workflow (New → Assigned → In Progress → Completed → Reviewed)  
- Trigger notifications on task state changes  
- Build a dashboard for role-based task tracking  
- Maintain audit logs for accountability  
- Create onboarding scripts for new users with default access  
  
Grouped Ideas:  
- Access Control: ACLs, Role Definitions, Group Management  
- Workflow Management: Task lifecycle, Notifications, Dashboards  
- Accountability: Audit Trail, Activity History

## Step-3: Idea Prioritization

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| Idea | Feasibility | Impact | Priority |
| Role & Group Definition | High | High | ⭐⭐⭐⭐⭐ |
| ACL Implementation | Medium | High | ⭐⭐⭐⭐ |
| Task Lifecycle Workflow | Medium | High | ⭐⭐⭐⭐ |
| Notifications | High | Medium | ⭐⭐⭐ |
| Audit Trail | Medium | Medium | ⭐⭐⭐ |
| Dashboards | Medium | Medium | ⭐⭐ |
| User Onboarding Scripts | Low | Low | ⭐ |